



Seat No. \_\_\_\_\_

**HAN-161100010306**

**B. B. A. (Sem. III) (CBCS) (W.E.F. 2016)**

**Examination**

**June - 2023**

**Human Resource Management**

Time :  $2\frac{1}{2}$  Hours / Total Marks : 70

**Instructions :**

- (1) All the questions carry equal marks.
- (2) The marks are shown on the right-hand side in bold.
- (3) Questions are to be attempted as per internal choice given.

1 Define the term "Human Resource Management". Explain the various functions of H.R.M. **14**

**OR**

1 What are the various challenges for the H.R. Manager due to the changing business environment? **14**

2 What is Selection ? Discuss the selection process in detail. **14**

**OR**

2 Explain the concept of Human Resource Planning. How it is being processed? Also write about job-description and different elements. **14**

3 Define term training. Explain various methods of training. **14**

**OR**

3 (a) Define the term training. Discuss the steps involved in designing a training programme. **7**

(b) Write a note on Career development. **7**

4 Explain the term Performance Appraisal. Discuss its methods. **14**

**OR**

4 Explain the basic principles for effective administration of Wage and Salary. **14**

5 Write short notes on : (any two) **14**

- (1) Employee welfare
- (2) Work life balance
- (3) Employee health
- (4) Employee empowerment